

**Burton Hollow Swim Club**

P.O. Box 553092  
Livonia, MI 48153-0902

**Member Party Request Form Please complete this form, read the attached rules, and return this form to the Manager.**

Members Name: \_\_\_\_\_

Membership #: \_\_\_\_\_

Telephone: ( \_\_\_\_ ) \_\_\_\_\_

Event Date: \_\_\_\_\_

Number of People: \_\_\_\_\_

Number of Burton Hollow Members included in above Number \_\_\_\_\_

Guest fees for non-members are \$4 per person on weekends/Holidays & \$3 on weekdays.

Guest fees are due the day of the event.

Type of Event: \_\_\_\_\_

Event starting time/ Ending Time: \_\_\_\_\_

Area preferred (Front grill area, Back Cass area, Volleyball area) \_\_\_\_\_

*I have reviewed the party packet rules and understand I am responsible for the conduct of my guests and all guest fees related to this party.*

Member Signature: \_\_\_\_\_

***Special Requests:***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Manager Use Only:

Date Form Received: \_\_\_\_\_

Date added to Club Calendar: \_\_\_\_\_

Date member notified \_\_\_\_\_

# **Burton Hollow Swim Club**

## **Party Rules and Guidelines**

- ▶ Parties of 12 or more people require advanced booking. Cabanas can not be used as a party location.
- ▶ Members are required to provide a guest list on the form provided prior to the start of the party.
- ▶ Members are responsible for paying guest fees that day, at the end of the party.
- ▶ Members are responsible for informing their guests of the sign-in procedures at the front desk.
- ▶ Members will be paged over the public address system to inform them of their guest's arrival. Members will be responsible for meeting their guests at the front desk and escorting them to the party site.
- ▶ Members are responsible for the communication and observance of all club rules and regulations by their guests. (See attachment)

Please inform your guests of the following:

### **CLUB RULES AND GUIDELINES**

- ▶ **NO GLASS CONTAINERS OF ANY KIND ARE ALLOWED IN THE CLUB (bottles, crock pots, serving dishes, pickle jars, etc.).**
- ▶ **CLUB REFRIGERATORS, FREEZERS AND SNACK BAR EQUIPMENT ARE NOT AVAILABLE FOR USE. We have Bagged Ice available for sale.**
- ▶ **CHILDREN MUST BE AT LEAST 2 YEARS OLD AND TOILET TRAINED TO USE THE MAIN POOL. NO WATER WINGS ALLOWED. NO LIFEJACKETS ON SLIDE/DIVING BOARD.**
- ▶ **CHILDREN WHO ARE NOT TOILET TRAINED MUST WEAR A SWIM DIAPER or RUBBER PANTS AT ALL TIMES IN THE CHILDREN'S POOL.**

▶ DRIVING MOTORIZED VEHICLES ON THE GRASS IS PROHIBITED. ALL PARTY ITEMS MUST BE CARRIED FROM THE PARKING LOT TO THE PARTY SITE. We have wagons at the front gate for your use, if needed. If you have tents or other items that require driving on the grass, this must be done BEFORE the club opens. You must get permission from the Manager.

▶ NO SMOKING UNDER THE CABANA OR ON THE GROUNDS. NO FOOD IN CABANAS 2 & 3. CABANAS CAN NOT BE USED AS A PARTY LOCATION.

▶ MOONWALKS, OTHER SPECIAL ATTRACTIONS OR EQUIPMENT MUST BE BOARD APPROVED PRIOR TO THE PARTY EVENT.

