

Burton Hollow Swim Club  
P.O. Box 553092  
Livonia, MI 48153-0902

# Member Party Request Form

Please complete this form, read the attached rules, and return this form to the Manager.

Members Name: \_\_\_\_\_ Membership #: \_\_\_\_\_

Telephone: ( \_\_\_\_ ) \_\_\_\_\_ Event Date: \_\_\_\_\_

Number of People: \_\_\_\_\_

Number of Burton Hollow Members included in above Number \_\_\_\_\_

**Guest fees for non-members are \$5 per person on weekends/Holidays & \$4 on weekdays.**

**\*All School Parties will be \$5 per person**

Guest fees are due the day of the event.

Type of Event: \_\_\_\_\_

Event starting time/ Ending Time: \_\_\_\_\_

Area preferred (Front grill area, Back Cass area, Volleyball area) \_\_\_\_\_

I have reviewed the party packet rules and understand I am responsible for the conduct of my guests and all guest fees related to this party.

Member Signature: \_\_\_\_\_

Special Requests:

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Manager Use Only: Date Form Received: \_\_\_\_\_ Date added to Club

Calendar: \_\_\_\_\_ Date member notified \_\_\_\_\_

# Burton Hollow Swim Club Party Rules and Guidelines

- Parties of 12 or more people require advanced booking.
- Cabanas can not be used as a party location.
- Members are required to provide a guest list on the form provided prior to the start of the party.
- Members are responsible for paying guest fees that day, at the end of the party.
- Members are responsible for informing their guests of the sign-in procedures at the front desk.
- Members will be paged over the public address system to inform them of their guest's arrival. Members will be responsible for meeting their guests at the front desk and escorting them to the party site.
- Members are responsible for the communication and observance of all club rules and regulations by their guests.

## Please inform your guests of the following:

### CLUB RULES AND GUIDELINES

- NO GLASS CONTAINERS OF ANY KIND
- DRIVING MOTORIZED VEHICLES ON THE GRASS IS PROHIBITED.
- ALL PARTY ITEMS MUST BE CARRIED FROM THE PARKING LOT TO THE PARTY SITE. We have wagons at the front gate for your use, if needed. If you have tents or other items that require driving on the grass, this must be done BEFORE the club opens. You must get permission from the Manager.
- NO SMOKING UNDER THE CABANA OR ON THE GROUNDS.
- NO FOOD IN CABANAS 2 & 3.
- MOONWALKS, OTHER SPECIAL ATTRACTIONS OR EQUIPMENT MUST BE BOARD APPROVED PRIOR TO THE PARTY EVENT.